



MASC/SCAPA/SCARC
Planning and Zoning Orientation Training

Reservation Card

Complete this reservation card for each training session you plan to conduct. **This card must be faxed or emailed to Kailin Bethel no later than one week prior to the training date.** Any reservations made within one week of training will be subject to the availability of training materials. Additional reservation cards can be found at www.masc.sc (keyword: reservation card).

To: Kailin Bethel

Fax: 803.933.1299

Email: kbethel@masc.sc

From: _____

Phone: _____

Shipping address (no PO Boxes):

Training date: _____

Training location: _____

of attendees: _____

Facilitator: _____

Is this for a six-hour or three-hour class? (circle one)

Do you need the Orientation Training materials or the continuing education materials?

If so, circle one. (**Continuing education materials not currently available.)

FOR OFFICE USE ONLY

Date materials mailed _____ Via _____

Date on-demand access provided: _____