

**RESOLUTION**

RELATING TO THE RECOVERY OF COLLECTION COSTS AS A PART OF  
DELINQUENT DEBTS COLLECTED PURSUANT TO THE SETOFF DEBT  
COLLECTION ACT

WHEREAS, the \_\_\_\_\_ is a claimant agency as defined in the Setoff Debt Collection Act, S.C. Code Ann. § 12-56-10, et seq. (the Act) and is therefore entitled to utilize the procedures set out in the Act to collect delinquent debts owed to \_\_\_\_\_ (Claimant);

AND WHEREAS, "delinquent debt" is defined in the Act to include "collection costs, court costs, fines, penalties, and interest which have accrued through contract, subrogation, tort, operation of law, or any other legal theory regardless of whether there is an outstanding judgment for that sum which is legally collectible and for which a collection effort has been or is being made;"

AND WHEREAS, the Claimant has contracted with the Municipal Association of South Carolina to submit claims on its behalf to the SC Department of Revenue pursuant to the Act;

AND WHEREAS, the Municipal Association of South Carolina charges an administrative fee for the services it provides pursuant to the Act;

AND WHEREAS, the administrative fee charged by the Municipal Association of South Carolina is a cost of collection incurred by the Claimant that arises through contract, and is therefore properly considered as a part of the delinquent debt owed to the Claimant as that term is defined in the Act;

AND WHEREAS, the Claimant also incurs internal costs in preparing and transmitting information to the Municipal Association, which costs are also collection costs that are a part of the delinquent debt owed to the Claimant;

AND WHEREAS, the Claimant may desire to recover its internal costs of collection by adding such costs to the delinquent debt;

NOW THEREFORE, BE IT RESOLVED by the \_\_\_\_\_ as follows:

1. The \_\_\_\_\_ (Claimant) may hereby impose a collection cost of up to \$25.00 to defray its internal costs of collection for any delinquent debts that are sought to be collected pursuant to the provisions of the Setoff Debt Collection Act, S.C. Code Ann. § 12-56-10 et. seq. This cost is hereby declared to be a collection cost that arises by operation of law and shall be added to the delinquent debt and recovered from the debtor.

2. The Claimant hereby declares that the administrative fee charged by the Municipal Association of South Carolina is also a collection cost to the Claimant, which shall also be added to the delinquent debt and recovered from the debtor.

3. All Resolutions in conflict with this Resolution are hereby repealed.

4. This Resolution shall be effective on the date of adoption, provided however, that this Resolution is declared to be consistent with prior law and practice and shall not be construed to mean that any fees previously charged to debtors as costs of collection under the Act were not properly authorized or properly charged to the debtor.

Adopted by majority vote this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk