

Registration Information

The registration fee is \$35. Mail completed registration form and check made payable to the Municipal Association of SC by Thursday, March 15, or register online at www.masc.sc and pay with a Visa or MasterCard.

Municipal Association of South Carolina
PO Box 12220
Columbia, SC 29211-2220
ATTN: MEO

Times

Registration will begin at 9 a.m. The session will begin promptly at 9:30 a.m. and end no later than 12:30 p.m. Lunch is provided.

Cancellations

Cancellations must be made by 5 p.m. on March 15. No refunds will be given after this date.

Registration Questions?

Contact Christine Sumter at 803.933.1208 or csumter@masc.sc.

Transcript

Refer to your MEO Institute transcript before registering to determine which course to take. You can access your transcript by logging on to www.masc.sc with your user identification number and password.

MASC
Municipal Association of South CarolinaSM

1411 Gervais Street
PO Box 12109
Columbia, SC 29211
www.masc.sc

Municipal Association of South Carolina
SC Municipal Elected Officials Institute of Government
PO Box 12109
Columbia, SC 29211-2109



MEO

SC Municipal Elected Officials Institute of Government

Basic Budgeting
and Municipal Finance

Course held at regional councils
of governments

Tuesday, March 20, 2018
9:30 a.m. – 12:30 p.m.

SC Municipal Elected Officials Institute of Government

Tuesday, March 20
9:30 a.m. – 12:30 p.m.

Basic Budgeting and Municipal Finance

Participating in the municipal budget process is one of the most fundamental responsibilities of a local official. Learn the most important steps in the budget process from preparation to implementation, and understand council's responsibility for monitoring budget compliance.

Elected officials who complete the institute's seven required courses will receive a certificate and be considered a graduate of the institute. For more information, visit www.masc.sc (keyword: MEOI).

The Municipal Elected Officials Institute of Government is offered by the Municipal Association of South Carolina.

Registration Form Tuesday, March 20, 2018

Register online at www.masc.sc and pay with a Visa or MasterCard, or complete the form below to register by mail and pay by check.

Location Information

Check the box of the location where you wish to attend the March 20 session.

- Appalachian COG, 30 Century Circle, Greenville, 864.242.9733
- Berkeley-Charleston-Dorchester COG, 1362 McMillian Avenue, Ste. 100, North Charleston, 843.529.0400
- Catawba Regional COG, 215 Hampton Street, Ste. 200, Rock Hill, 803.327.9041
- Municipal Association of SC, 1411 Gervais Street, Columbia, 803.799.9574
- Low Country COG, 634 Campground Road, Yemassee, 843.726.5536
- Lower Savannah COG, 2748 Wagener Road, Aiken, 803.649.7981
- Pee Dee Regional COG, 2314 Pisgah Road, Florence, 843.669.3138
- Santee-Lynches COG, 2525 Corporate Way, Ste. 200, Sumter, 803.775.7381
- Upper Savannah COG, 430 Helix Road, Greenwood, 864.941.8050
- Waccamaw Regional COG, 1230 Highmarket Street, Georgetown, 843.546.8502

Registrant's Contact Information

For additional attendees, make a copy of this form.

Mr. Ms. Dr.

Full name (example: William J. Smith, Jr.)

Title New

Local government/business name

Birth month/day Last four digits of SSN
This combination of numbers is used as the official's personal identification number to access online services, simplify event registration and ensure proper recording of participation in Association training programs.

Preferred mailing address New Type: Municipal Business Home

City/State Zip

Preferred phone New Type: Municipal Business Mobile Home

Email address New

Registration Fee: \$35

Registration Deadline: Thursday, March 15

After March 15, individuals must register onsite with payment.

See reverse side for additional registration information.

